

# Public Document Pack



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11 March 2021

Dear Councillor

## **ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS**

Please find attached a decision notice relating to amendments made to the Scheme of Officer Delegations by the Leader of the Council to ensure that Officers are appropriately authorised to approve the sale and lease of individual properties within the Council's redevelopment of the William Muge and Snelgrove House sites in Dover.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS** (Pages 2-3)



COMMITTEE SECTION ONLY	
Arrangement No:	07/20
Date:	11/03/21

## Arrangements Made by the Leader of the Council for the Discharge of Executive Functions under Section 9E (2) Local Government Act 2000 (as amended)

### Schemes of Delegation of Executive Functions to Executive Members/Executive Committees/Officers

I hereby make arrangements for the discharge of the executive functions specified at Box A below and give notice to the Monitoring Officer that I have done so.

**A. Specify the Arrangements being made:**

That the arrangements for the discharge of executive functions made by the Leader of the Council on 30 June 2020 (Arrangement 04/20) be amended as follows (references are to the version of the arrangements as attached to the published notice of the arrangements):

**Page 60** In the functions exercisable by the following officers:  
Strategic Director (Operations and Commercial)

**Amend Column 3 by inserting the words shown in red below**

Column 1 Legislation	Column 2 Brief Description	Column 3 Conditions/ Exclusions Limitations/Notes
203	Acquisition and Disposal of Freehold or Leasehold Property	To acquire or dispose of freehold or leasehold property and to agree terms and conditions in connection therewith.  All acquisitions or disposals to be in accordance with any relevant Cabinet decision (if applicable).  Excluding where the value of the acquisition or disposal exceeds £200,000 which must be subject to prior Cabinet approval.  <b>This exclusion shall not apply in the case of</b>

			individual properties comprised within the redevelopment of the William Muge and Snelgrove House sites, Dover
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**B. Specify the date from which the arrangements/amendment(s) are to have effect:**

From the date upon which the Leader signs this document.

**C. State whether the arrangements/amendment(s) made affect executive members or officers:**

The proposed change will affect officers.

**D. State reasons for, and effect of, the arrangements/amendment(s):**


To ensure that officers are appropriately authorised to approve the sales and leases of individual properties within the Council's redevelopment of the William Muge and Snelgrove House sites in Dover. The business case for the redevelopment of the sites which was accepted by the Cabinet in approving the redevelopment contemplated the sale and leasing of various properties within the redevelopment. This amendment to the Scheme of Delegations enables officers to approve the disposal of properties within the redevelopment (several of which will be at values exceeding £200,000) without further recourse to Cabinet.

**E. State whether, in the view of the Leader of the Council, the effect of the arrangements/amendment(s) is to withdraw delegations from the executive as a whole, a committee of the executive or an individual executive member (in any such case) to any significant extent:**

No, the arrangements do not.

**F. State anticipated date of report to Council:**

19 May 2021

Signed: \_\_\_\_\_  
  
 Leader of the Council

Dated: 11 March 2021